



3015 (02-09-04)

**ANNUAL REPORT**

OF

Name: VILLAGE OF GENOA CITY MUNICIPAL WATER UTILITY

Principal Office: 715 WALWORTH STREET  
P.O. BOX 428  
GENOA CITY, WI 53128-0428

For the Year Ended: DECEMBER 31, 2001

WATER, ELECTRIC, OR JOINT UTILITY  
TO  
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854  
Madison, WI 53707-7854  
(608) 266-3766

*This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.*

## SIGNATURE PAGE

I CHERYL GROLLE of \_\_\_\_\_  
(Person responsible for accounts)

VILLAGE OF GENOA CITY MUNICIPAL WATER UTILITY, certify that I  
(Utility Name)

am the person responsible for accounts; that I have examined the following report and, to the best of my knowledge, information and belief, it is a correct statement of the business and affairs of said utility for the period covered by the report in respect to each and every matter set forth therein.

\_\_\_\_\_  
(Signature of person responsible for accounts)

03/28/2002  
(Date)

VILLAGE CLERK/TREASURER  
(Title)

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**IDENTIFICATION AND OWNERSHIP**

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**Exact Utility Name:** VILLAGE OF GENOA CITY MUNICIPAL WATER UTILITY**Utility Address:** 715 WALWORTH STREET  
P.O. BOX 428  
GENOA CITY, WI 53128-0428**When was utility organized?** 1/1/1922**Report any change in name:****Effective Date:****Utility Web Site:** gcclerk@genevaonline.com

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**Utility employee in charge of correspondence concerning this report:**

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**Name:** CHERYL GROLLE**Title:** VILLAGE CLERK/TREASURER**Office Address:**715 WALWORTH STREET  
P.O. BOX 428  
GENOA CITY, WI 53128-0428**Telephone:** (262) 279 - 6472**Fax Number:** (262) 279 - 6618**E-mail Address:** gcclerk@genevaonline.com

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**Individual or firm, if other than utility employee, preparing this report:**

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**Name:** KAREN S. HALL**Title:** CPA**Office Address:** PATRICK W. ROMENESKO, S.C.1001 HOST DRIVE  
P.O. BOX 508  
LAKE GENEVA, WI 53147**Telephone:** (262) 248 - 0220**Fax Number:** (262) 248 - 8429**E-mail Address:** pwrome@elknet.net

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**President, chairman, or head of utility commission/board or committee:**

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**Name:** MR. LLOYD RUSH**Title:** VILLAGE TRUSTEE**Office Address:**715 WALWORTH STREET  
P.O. BOX 428  
GENOA CITY, WI 53128**Telephone:** (262) 279 - 6472**Fax Number:** (262) 279 - 6618**E-mail Address:** gcclerk@genevaonline.com

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**Are records of utility audited by individuals or firms, other than utility employee?** YES

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**IDENTIFICATION AND OWNERSHIP**

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**Individual or firm, if other than utility employee, auditing utility records:**

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**Name:** PATRICK W. ROMENESKO**Title:** CPA/SHAREHOLDER**Office Address:** PATRICK W. ROMENESKO, S.C.

1001 HOST DRIVE

P.O. BOX 508

LAKE GENEVA, WI 53147

**Telephone:** (262) 248 - 0220**Fax Number:** (262) 248 - 8429**E-mail Address:** pwrrome@elknet.net**Date of most recent audit report:** 3/22/2002**Period covered by most recent audit:** YEAR ENDED DECEMBER 31, 2001

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**Names and titles of utility management including manager or superintendent:**

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**Name:** MR JOHN WRZESZCZ**Title:** UTILITIES SUPERINTENDENT**Office Address:**

715 WALWORTH STREET

P.O. BOX 428

GENOA CITY, WI 53128

**Telephone:** (414) 279 - 6472**Fax Number:** (414) 279 - 6618**E-mail Address:** gcpw@genevaonline.com

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**Name of utility commission/committee:** PUBLIC WORKS COMMITTEE

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**Names of members of utility commission/committee:**

MR JOSEPH MACK

MR LLOYD RUSH, CHAIRMAN

MS DEBRA WILEY

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**Is sewer service rendered by the utility?** NO**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?** NO**Date of Ordinance:** 

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**Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?** NO

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**Provide the following information regarding the provider(s) of contract services:**

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## IDENTIFICATION AND OWNERSHIP

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**Firm Name:**

**Contact Person:**

**Title:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

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**Contract/Agreement beginning-ending dates:**

**Provide a brief description of the nature of Contract Operations being provided:**

**INCOME STATEMENT**

<b>Particulars (a)</b>	<b>This Year (b)</b>	<b>Last Year (c)</b>	
<b>UTILITY OPERATING INCOME</b>			
Operating Revenues (400)	292,350	269,568	<b>1</b>
<b>Operating Expenses:</b>			
Operation and Maintenance Expense (401)	116,195	104,043	<b>2</b>
Depreciation Expense (403)	68,076	67,984	<b>3</b>
Amortization Expense (404)	0	0	<b>4</b>
Taxes (408)	84,081	83,099	<b>5</b>
<b>Total Operating Expenses</b>	<b>268,352</b>	<b>255,126</b>	
<b>Net Operating Income</b>	<b>23,998</b>	<b>14,442</b>	
Income from Utility Plant Leased to Others (412-413)	0	0	<b>6</b>
<b>Utility Operating Income</b>	<b>23,998</b>	<b>14,442</b>	
<b>OTHER INCOME</b>			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	<b>7</b>
Nonoperating Rental Income (418)	0	0	<b>8</b>
Interest and Dividend Income (419)	16,753	22,735	<b>9</b>
Miscellaneous Nonoperating Income (421)	0	0	<b>10</b>
<b>Total Other Income</b>	<b>16,753</b>	<b>22,735</b>	
<b>Total Income</b>	<b>40,751</b>	<b>37,177</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>			
Miscellaneous Amortization (425)	0	0	<b>11</b>
Other Income Deductions (426)	0	0	<b>12</b>
<b>Total Miscellaneous Income Deductions</b>	<b>0</b>	<b>0</b>	
<b>Income Before Interest Charges</b>	<b>40,751</b>	<b>37,177</b>	
<b>INTEREST CHARGES</b>			
Interest on Long-Term Debt (427)	113,420	31,801	<b>13</b>
Amortization of Debt Discount and Expense (428)	0	0	<b>14</b>
Amortization of Premium on Debt--Cr. (429)	0	0	<b>15</b>
Interest on Debt to Municipality (430)	0	0	<b>16</b>
Other Interest Expense (431)	0	0	<b>17</b>
Interest Charged to Construction--Cr. (432)	0	0	<b>18</b>
<b>Total Interest Charges</b>	<b>113,420</b>	<b>31,801</b>	
<b>Net Income</b>	<b>(72,669)</b>	<b>5,376</b>	
<b>EARNED SURPLUS</b>			
Unappropriated Earned Surplus (Beginning of Year) (216)	(246,945)	(177,204)	<b>19</b>
Balance Transferred from Income (433)	(72,669)	5,376	<b>20</b>
Miscellaneous Credits to Surplus (434)	79,830	79,218	<b>21</b>
Miscellaneous Debits to Surplus--Debit (435)	0	0	<b>22</b>
Appropriations of Surplus--Debit (436)	(78,636)	154,335	<b>23</b>
Appropriations of Income to Municipal Funds--Debit (439)	0	0	<b>24</b>
<b>Total Unappropriated Earned Surplus End of Year (216)</b>	<b>(161,148)</b>	<b>(246,945)</b>	

**INCOME STATEMENT ACCOUNT DETAILS**

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
<b>Revenues from Utility Plant Leased to Others (412):</b>		
NONE	0	1
<b>Total (Acct. 412):</b>	<b>0</b>	
<b>Expenses of Utility Plant Leased to Others (413):</b>		
NONE	0	2
<b>Total (Acct. 413):</b>	<b>0</b>	
<b>Nonoperating Rental Income (418):</b>		
NONE	0	3
<b>Total (Acct. 418):</b>	<b>0</b>	
<b>Interest and Dividend Income (419):</b>		
INTEREST ON INVESTMENTS	16,753	4
<b>Total (Acct. 419):</b>	<b>16,753</b>	
<b>Miscellaneous Nonoperating Income (421):</b>		
NONE	0	5
<b>Total (Acct. 421):</b>	<b>0</b>	
<b>Miscellaneous Amortization (425):</b>		
NONE	0	6
<b>Total (Acct. 425):</b>	<b>0</b>	
<b>Other Income Deductions (426):</b>		
NONE	0	7
<b>Total (Acct. 426):</b>	<b>0</b>	
<b>Miscellaneous Credits to Surplus (434):</b>		
TAX EQUIVALENT WAVIED BY VILLAGE	79,830	8
<b>Total (Acct. 434):</b>	<b>79,830</b>	
<b>Miscellaneous Debits to Surplus (435):</b>		
NONE	0	9
<b>Total (Acct. 435)--Debit:</b>	<b>0</b>	
<b>Appropriations of Surplus (436):</b>		
Detail appropriations to (from) account 215	(78,636)	10
<b>Total (Acct. 436)--Debit:</b>	<b>(78,636)</b>	
<b>Appropriations of Income to Municipal Funds (439):</b>		
NONE	0	11
<b>Total (Acct. 439)--Debit:</b>	<b>0</b>	



**INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

<b>Particulars (a)</b>	<b>Water (b)</b>	<b>Electric (c)</b>	<b>Sewer (d)</b>	<b>Gas (e)</b>	<b>Total (f)</b>	
Revenues (account 415)	0	0	0	0	<b>0</b>	<b>1</b>
<b>Costs and Expenses of Merchandising, Jobbing and Contract Work (416):</b>						
Cost of merchandise sold	0	0	0	0	<b>0</b>	<b>2</b>
Payroll	0	0	0	0	<b>0</b>	<b>3</b>
Materials	0	0	0	0	<b>0</b>	<b>4</b>
Taxes	0	0	0	0	<b>0</b>	<b>5</b>
<b>Other (list by major classes):</b>						
NONE	0	0	0	0	<b>0</b>	<b>6</b>
<b>Total costs and expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net income (or loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT**

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

<b>Description (a)</b>	<b>Water Utility (b)</b>	<b>Electric Utility (c)</b>	<b>Sewer Utility (Regulated Only) (d)</b>	<b>Gas Utility (e)</b>	<b>Total (f)</b>	
Total operating revenues	292,350	0	0	0	<b>292,350</b>	<b>1</b>
Less: interdepartmental sales	0	0	0	0	<b>0</b>	<b>2</b>
Less: interdepartmental rents	0	0	0		<b>0</b>	<b>3</b>
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				<b>0</b>	<b>4</b>
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained	0	0	0	0	<b>0</b>	<b>5</b>
<b>Other Increases or (Decreases)</b>						
<b>to Operating Revenues - Specify:</b>						
NONE	0	0	0	0	<b>0</b>	<b>6</b>
<b>Revenues subject to Wisconsin Remainder Assessment</b>	<b>292,350</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>292,350</b>	

**BALANCE SHEET**

<b>Assets and Other Debits (a)</b>	<b>Balance End of Year (b)</b>	<b>Balance First of Year (c)</b>	
<b>UTILITY PLANT</b>			
Utility Plant (100)	3,703,035	4,053,590	<b>1</b>
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	480,351	413,522	<b>2</b>
<b>Net Utility Plant</b>	<b>3,222,684</b>	<b>3,640,068</b>	
<b>OTHER PROPERTY AND INVESTMENTS</b>			
Nonutility Property (121)	0	0	<b>3</b>
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	<b>4</b>
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	
Investment in Municipality (123)	0	0	<b>5</b>
Other Investments (124)	102,126	105,056	<b>6</b>
Special Funds (125)	549,522	618,974	<b>7</b>
<b>Total Other Property and Investments</b>	<b>651,648</b>	<b>724,030</b>	
<b>CURRENT AND ACCRUED ASSETS</b>			
Cash and Working Funds (131)	283,672	63,695	<b>8</b>
Temporary Cash Investments (132)	0	0	<b>9</b>
Notes Receivable (141)	0	0	<b>10</b>
Customer Accounts Receivable (142)	60,646	43,367	<b>11</b>
Other Accounts Receivable (143)	0	0	<b>12</b>
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	<b>13</b>
Receivables from Municipality (145)	106,000	59,693	<b>14</b>
Materials and Supplies (150)	9,225	8,367	<b>15</b>
Prepayments (165)	624	3,605	<b>16</b>
Other Current and Accrued Assets (170)	0	0	<b>17</b>
<b>Total Current and Accrued Assets</b>	<b>460,167</b>	<b>178,727</b>	
<b>DEFERRED DEBITS</b>			
Unamortized Debt Discount and Expense (181)	0	0	<b>18</b>
Extraordinary Property Losses (182)	415,606	0	<b>19</b>
Other Deferred Debits (183)	0	0	<b>20</b>
<b>Total Deferred Debits</b>	<b>415,606</b>	<b>0</b>	
<b>Total Assets and Other Debits</b>	<b>4,750,105</b>	<b>4,542,825</b>	

**BALANCE SHEET**

<b>Liabilities and Other Credits (a)</b>	<b>Balance End of Year (b)</b>	<b>Balance First of Year (c)</b>	
<b>PROPRIETARY CAPITAL</b>			
Capital Paid in by Municipality (200)	757,869	752,137	<b>21</b>
Appropriated Earned Surplus (215)	477,580	556,216	<b>22</b>
Unappropriated Earned Surplus (216)	(161,148)	(246,945)	<b>23</b>
<b>Total Proprietary Capital</b>	<b>1,074,301</b>	<b>1,061,408</b>	
<b>LONG-TERM DEBT</b>			
Bonds (221)	2,182,600	2,200,000	<b>24</b>
Advances from Municipality (223)	0	0	<b>25</b>
Other long-Term Debt (224)	30,827	45,312	<b>26</b>
<b>Total Long-Term Debt</b>	<b>2,213,427</b>	<b>2,245,312</b>	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
Notes Payable (231)	0	0	<b>27</b>
Accounts Payable (232)	20,120	23,284	<b>28</b>
Payables to Municipality (233)	345,138	153,120	<b>29</b>
Customer Deposits (235)	29,800	0	<b>30</b>
Taxes Accrued (236)	0	0	<b>31</b>
Interest Accrued (237)	38,505	30,887	<b>32</b>
Other Current and Accrued Liabilities (238)	0	0	<b>33</b>
<b>Total Current and Accrued Liabilities</b>	<b>433,563</b>	<b>207,291</b>	
<b>DEFERRED CREDITS</b>			
Unamortized Premium on Debt (251)	0	0	<b>34</b>
Customer Advances for Construction (252)	0	0	<b>35</b>
Other Deferred Credits (253)	0	0	<b>36</b>
<b>Total Deferred Credits</b>	<b>0</b>	<b>0</b>	
<b>OPERATING RESERVES</b>			
Miscellaneous Operating Reserves (265)	0	0	<b>37</b>
<b>Total Operating Reserves</b>	<b>0</b>	<b>0</b>	
<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>			
Contributions in Aid of Construction (271)	1,028,814	1,028,814	<b>38</b>
<b>Total Liabilities and Other Credits</b>	<b>4,750,105</b>	<b>4,542,825</b>	

**NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

<b>Particulars (a)</b>	<b>Water (b)</b>	<b>Sewer (c)</b>	<b>Gas (d)</b>	<b>Electric (e)</b>	
<b>Plant Accounts:</b>					
Utility Plant in Service (100)	3,531,788	0	0	0	<b>1</b>
Utility Plant Purchased or Sold (391)	0	0	0	0	<b>2</b>
Utility Plant in Process of Reclassification (392)	0	0	0	0	<b>3</b>
Utility Plant Leased to Others (393)	0	0	0	0	<b>4</b>
Property Held for Future Use (394)	0	0	0	0	<b>5</b>
Construction Work in Progress (395)	171,247	0	0	0	<b>6</b>
Utility Plant Acquisition Adjustments (396)	0	0	0	0	<b>7</b>
Other Utility Plant Adjustments (397)	0	0	0	0	<b>8</b>
<b>Total Utility Plant</b>	<b>3,703,035</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Accumulated Provision for Depreciation and Amortization:</b>					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	480,351	0	0	0	<b>9</b>
<b>Total Accumulated Provision</b>	<b>480,351</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Utility Plant</b>	<b>3,222,684</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year</b>	413,522				<b>413,522</b>	<b>1</b>
<b>Credits During Year</b>						<b>2</b>
<b>Accruals:</b>						<b>3</b>
Charged depreciation expense (403)	68,076				<b>68,076</b>	<b>4</b>
Depreciation expense on meters						<b>5</b>
charged to sewer (see Note 3)	673				<b>673</b>	<b>6</b>
Accruals charged other						<b>7</b>
accounts (specify):						<b>8</b>
					<b>0</b>	<b>9</b>
Salvage					<b>0</b>	<b>10</b>
Other credits (specify):						<b>11</b>
					<b>0</b>	<b>12</b>
<b>Total credits</b>	<b>68,749</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>68,749</b>	<b>13</b>
<b>Debits during year</b>						<b>14</b>
Book cost of plant retired	1,920				<b>1,920</b>	<b>15</b>
Cost of removal					<b>0</b>	<b>16</b>
Other debits (specify):						<b>17</b>
					<b>0</b>	<b>18</b>
<b>Total debits</b>	<b>1,920</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,920</b>	<b>19</b>
<b>Balance End of Year</b>	<b>480,351</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>480,351</b>	<b>20</b>
<b>Composite Depreciation Rate?</b>	Yes					<b>21</b>
If yes, what is the rate?	2.21%					<b>22</b>

**NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0	0	0	0	1
<b>Other (specify):</b>					
NONE	0	0	0	0	2
<b>Total Nonutility Property (121)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Less accum. prov. depr. & amort. (122)	0	0	0	0	3
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

<b>Particulars (a)</b>	<b>Amount (b)</b>	
Balance first of year	0	1
<b>Additions:</b>		
Provision for uncollectibles during year	0	2
Collection of accounts previously written off: Utility Customers	0	3
Collection of accounts previously written off: Others	0	4
<b>Total Additions</b>	<u>0</u>	
<b>Deductions:</b>		
Accounts written off during the year: Utility Customers	0	5
Accounts written off during the year: Others	0	6
<b>Total accounts written off</b>	<u>0</u>	
<b>Balance end of year</b>	<u><u>0</u></u>	



**MATERIALS AND SUPPLIES**

<b>Account (a)</b>	<b>Generation (b)</b>	<b>Transmission (c)</b>	<b>Distribution (d)</b>	<b>Other (e)</b>	<b>Total End of Year (f)</b>	<b>Amount Prior Year (g)</b>	
<b>Electric Utility</b>							
Fuel for generation	0	0	0	0	0	0	1
Other	0	0	0	0	0	0	2
<b>Total Electric Utility</b>					<b>0</b>	<b>0</b>	

<b>Account</b>	<b>Total End of Year</b>	<b>Amount Prior Year</b>	
Electric utility total	0	0	1
Water utility	9,225	8,367	2
Sewer utility	0	0	3
Gas utility	0	0	4
Merchandise	0	0	5
Other materials & supplies	0	0	6
<b>Total Materials and Supplies</b>	<b>9,225</b>	<b>8,367</b>	

## UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<b>Unamortized debt discount &amp; expense (181)</b>				
NONE	0	0	0	1
<b>Total</b>			<b>0</b>	
<b>Unamortized premium on debt (251)</b>				
NONE	0	0	0	2
<b>Total</b>			<b>0</b>	

**CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

<b>Particulars (a)</b>	<b>Amount (b)</b>	
Balance first of year	752,137	<b>1</b>
<b>Changes during year (explain):</b>		
CONTRIBUTION FROM THE IMPACT FEES FUND	5,732	<b>2</b>
<b>Balance end of year</b>	<b>757,869</b>	

**BONDS (ACCT. 221)**

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

<b>Description of Issue (a)</b>	<b>Date of Issue (b)</b>	<b>Final Maturity Date (c)</b>	<b>Interest Rate (d)</b>	<b>Principal Amount End of Year (e)</b>	
RURAL DEVELOPMENT REVENUE BONDS	09/21/2000	09/01/2040	5.13%	2,182,600	1
<b>Total Bonds (Account 221):</b>				<b>2,182,600</b>	

**NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

<b>Account and Description of Obligation (a and b)</b>	<b>Date of Issue (c)</b>	<b>Final Maturity Date (d)</b>	<b>Interest Rate (e)</b>	<b>Principal Amount End of Year (f)</b>	
<b>Other Long-Term Debt (224)</b>					
1998 Bank Loan Payable	03/20/1998	03/20/2003	4.60%	30,827	1
<b>Total for Account 224</b>				<b>30,827</b>	

**TAXES ACCRUED (ACCT. 236)**

<b>Particulars (a)</b>	<b>Amount (b)</b>	
Balance first of year	0	1
<b>Accruals:</b>		
Charged water department expense	84,081	2
Charged electric department expense	0	3
Charged sewer department expense	766	4
<b>Other (explain):</b>		
NONE	0	5
<b>Total Accruals and other credits</b>	<b>84,847</b>	
<b>Taxes paid during year:</b>		
County, state and local taxes	0	6
Social Security taxes	4,675	7
PSC Remainder Assessment	342	8
<b>Other (explain):</b>		
Tax equivalent waived by the village	79,830	9
<b>Total payments and other debits</b>	<b>84,847</b>	
<b>Balance end of year</b>	<b>0</b>	

**INTEREST ACCRUED (ACCT. 237)**

1. Report below interest accrued on each utility obligation.
2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
<b>Bonds (221)</b>					
RURAL DEVELOPMENT REVENUE BONDS	29,249	111,866	103,726	37,389	1
<b>Subtotal</b>	<b>29,249</b>	<b>111,866</b>	<b>103,726</b>	<b>37,389</b>	
<b>Advances from Municipality (223)</b>					
NONE	0	0	0	0	2
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other long-Term Debt (224)</b>					
NONE	0	0	0	0	3
1998 Bank Loan	1,638	1,554	2,076	1,116	4
<b>Subtotal</b>	<b>1,638</b>	<b>1,554</b>	<b>2,076</b>	<b>1,116</b>	
<b>Notes Payable (231)</b>					
NONE	0			0	5
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>30,887</b>	<b>113,420</b>	<b>105,802</b>	<b>38,505</b>	

**CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	1,028,814	0	0	0	0	<b>1,028,814</b>	<b>1</b>
<b>Add credits during year:</b>							
For Services	0	0	0	0	0	<b>0</b>	<b>2</b>
For Mains	0	0	0	0	0	<b>0</b>	<b>3</b>
<b>Other (specify):</b>							
NONE	0	0	0	0	0	<b>0</b>	<b>4</b>
<b>Deduct charges (specify):</b>							
NONE	0	0	0	0	0	<b>0</b>	<b>5</b>
<b>Balance End of Year</b>	<b>1,028,814</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,028,814</b>	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	0	0	0	0	0	<b>0</b>	<b>6</b>



**BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Investment in Municipality (123):</b>		
NONE	0	1
<b>Total (Acct. 123):</b>	<b>0</b>	
<b>Other Investments (124):</b>		
SPECIAL ASSESSMENTS RECEIVABLE	102,126	2
<b>Total (Acct. 124):</b>	<b>102,126</b>	
<b>Special Funds (125):</b>		
SPECIAL REDEMPTION FUND	421,685	3
DEPRECIATION RESERVE FUND	70,221	4
ESCROW SAVINGS ACCOUNT	57,616	5
<b>Total (Acct. 125):</b>	<b>549,522</b>	
<b>Notes Receivable (141):</b>		
NONE	0	6
<b>Total (Acct. 141):</b>	<b>0</b>	
<b>Customer Accounts Receivable (142):</b>		
Water	60,646	7
Electric	0	8
Sewer (Regulated)	0	9
<b>Other (specify):</b>		
NONE	0	10
<b>Total (Acct. 142):</b>	<b>60,646</b>	
<b>Other Accounts Receivable (143):</b>		
Sewer (Non-regulated)	0	11
Merchandising, jobbing and contract work	0	12
<b>Other (specify):</b>		
NONE	0	13
<b>Total (Acct. 143):</b>	<b>0</b>	
<b>Receivables from Municipality (145):</b>		
DELINQUENT WATER BILLS PLACED ON THE 2001 TAX ROLL	11,984	14
SPECIAL ASSESSMENTS PLACED ON THE 2001 TAX ROLL	9,210	15
PUBLIC FIRE PROTECTION COSTS DUE FROM VILLAGE	80,955	16
JOINT METER COSTS DUE FROM SEWER UTILITY	3,851	17
<b>Total (Acct. 145):</b>	<b>106,000</b>	
<b>Prepayments (165):</b>		
PREPAID OFFICE SUPPLIES	624	18
<b>Total (Acct. 165):</b>	<b>624</b>	

**BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Extraordinary Property Losses (182):</b>		
PRELIMINARY WELL STUDY COSTS	415,606	19
<b>Total (Acct. 182):</b>	<b>415,606</b>	
<b>Other Deferred Debits (183):</b>		
NONE	0	20
<b>Total (Acct. 183):</b>	<b>0</b>	
<b>Payables to Municipality (233):</b>		
SEWER A/R COLLECTIONS PAYABLE TO SEWER FUND	180,447	21
RECURRING MONTHLY INVOICES REIMBURSABLE TO VILLAGE	156,691	22
AMOUNTS PAYABLE TO IMPACT FEES FUND	8,000	23
<b>Total (Acct. 233):</b>	<b>345,138</b>	
<b>Other Deferred Credits (253):</b>		
NONE		24
<b>Total (Acct. 253):</b>	<b>0</b>	

**RETURN ON RATE BASE COMPUTATION**

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

<b>Average Rate Base (a)</b>	<b>Water (b)</b>	<b>Electric (c)</b>	<b>Sewer (d)</b>	<b>Gas (e)</b>	<b>Total (f)</b>	
<b>Add Average:</b>						
Utility Plant in Service	3,525,856	0	0	0	<b>3,525,856</b>	<b>1</b>
Materials and Supplies	8,796	0	0	0	<b>8,796</b>	<b>2</b>
<b>Other (specify):</b>						
NONE	0	0	0	0	<b>0</b>	<b>3</b>
<b>Less Average:</b>						
Reserve for Depreciation	446,936	0	0	0	<b>446,936</b>	<b>4</b>
Customer Advances for Construction	0	0	0	0	<b>0</b>	<b>5</b>
Contributions in Aid of Construction	1,028,814	0	0	0	<b>1,028,814</b>	<b>6</b>
<b>Other (specify):</b>						
NONE	0	0	0	0	<b>0</b>	<b>7</b>
<b>Average Net Rate Base</b>	<b>2,058,902</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,058,902</b>	
Net Operating Income	23,998	0	0	0	<b>23,998</b>	<b>8</b>
<b>Net Operating Income as a percent of</b>						
<b>Average Net Rate Base</b>	<b>1.17%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>1.17%</b>	

**RETURN ON PROPRIETARY CAPITAL COMPUTATION**

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
<b>Average Proprietary Capital</b>		
Capital Paid in by Municipality	755,003	1
Appropriated Earned Surplus	516,898	2
Unappropriated Earned Surplus	(204,046)	3
<b>Other (Specify):</b>		
NONE	0	4
<b>Total Average Proprietary Capital</b>	<b>1,067,855</b>	
<b>Net Income</b>		
Net Income	(72,669)	5
<b>Percent Return on Proprietary Capital</b>	<b>-6.81%</b>	

## IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

**1. Acquisitions.**

NONE

**2. Leaseholder changes.**

NONE

**3. Extensions of service.**

NONE

**4. Estimated changes in revenues due to rate changes.**

NONE

**5. Obligations incurred or assumed, excluding commercial paper.**

NONE

**6. Formal proceedings with the Public Service Commission.**

The utility submitted an application to the Public Service Commission for authority to construct a new well and water treatment facilities.

**7. Any additional matters.**

NONE

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## FINANCIAL SECTION FOOTNOTES

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### Balance Sheet End-of-Year Account Balances (Page F-18)

Extraordinary Property Losses (182)    Costs were incurred for several non-productive wells.    Application to amortize costs is yet to be filed with the Public Service Commission.

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## FINANCIAL SECTION FOOTNOTES

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### Identification and Ownership - Contacts (Page iv)

no response necessary for 1&3, watch item 2 in 2002 report.    Water loss greater than 25% in 2000 also. 1/31/03 ele

September 5, 2002

Ms. Cheryl Grolle, Village Clerk/Treasurer  
Village of Genoa City Municipal Water Utility  
P.O. Box 428  
715 Walworth Street  
Genoa City, WI    53128-0428

2001 Analytical Review DWCCA-2200-PJL

Dear Ms. Grolle:

The Public Service Commission (Commission) staff has completed its analytical review of your utility's 2001 annual report. The primary purpose of the analytical review is to detect possible reporting or accounting related errors and also to identify significant fluctuations from prior years' data that are not sufficiently explained in the annual report. The analytical review did identify the following issues:

1. During our review we noted 671 services in use reported in the Water Services schedule and 793 customers reported on page W-2. Please confirm that there are a significant number of services with multiple customers per service.

2. Your utility's lost water percentages have consistently been high and the latest shows a very high, new level. In previous letters we have provided much detail about how to approach this problem. The only response has been that some leaks were repaired in 2000. The size of the leaks that were reported was small and obviously there are much bigger problems. Based on your limited response it is not possible to determine if the excessive losses are due to accounting (metering, measuring, or estimating as much water as possible that is not measure now), or actual water losses. If you have a copy of our earlier correspondence please review, or let us know if you need another copy. We will continue monitoring this and working with you until water losses are reduced.

3. During our review, we noted that the amount reported for "Utility Plant, Jan. 1" on the Property Tax Equivalent schedule, page W-7, is incorrect. The plant amount should include construction work in progress (see schedule head note No. 4). The correct amount should come from the prior year's Net Utility Plant schedule, page F-4. Please follow this procedure in the future.

Responding to the questions posed from the analytical review does not preclude you from possibly receiving other inquiries from our office regarding your annual report in the future: for instance, during a rate case, construction authorization, or other Commission reviews.

We appreciate your cooperation in providing the above information. If you have any questions, please feel free to contact me at (608) 267-9198.

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## FINANCIAL SECTION FOOTNOTES

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Please respond within 30 days of this letter. We prefer that you

respond by e-mail if it is convenient for you to do so. My e-mail address is peter.leege@psc.state.wi.us. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Peter J. Leege  
Financial Specialist  
Division of Water, Compliance, and Consumer Affairs

Enclosure

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Genoa City.doc



**WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
<b>Operating Revenues</b>		
<b>Sales of Water</b>		
Sales of Water (460-467)	278,673	1
<b>Total Sales of Water</b>	<b>278,673</b>	
<b>Other Operating Revenues</b>		
Forfeited Discounts (470)	1,707	2
Other Water Revenues (474)	11,970	3
Amortization of Construction Grants (475)	0	4
<b>Total Other Operating Revenues</b>	<b>13,677</b>	
<b>Total Operating Revenues</b>	<b>292,350</b>	
<b>Operation and Maintenance Expenses</b>		
Plant Operation and Maintenance Expenses (600-660)	68,185	5
General Operating Expenses (680-690)	48,010	6
<b>Total Operation and Maintenance Expenses</b>	<b>116,195</b>	
<b>Other Operating Expenses</b>		
Depreciation Expense (403)	68,076	7
Amortization Expense (404)	0	8
Taxes (408)	84,081	9
<b>Total Other Operating Expenses</b>	<b>152,157</b>	
<b>Total Operating Expenses</b>	<b>268,352</b>	
<b>NET OPERATING INCOME</b>	<b>23,998</b>	

**WATER OPERATING REVENUES - SALES OF WATER**

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
<b>Operating Revenues</b>				
<b>Sales of Water</b>				
Unmetered Sales to General Customers (460)				
Residential	0	0	0	1
Commercial	1	750	1,975	2
Industrial	0	0	0	3
<b>Total Unmetered Sales to General Customers (460)</b>	<b>1</b>	<b>750</b>	<b>1,975</b>	
Metered Sales to General Customers (461)				
Residential	718	47,206	164,272	4
Commercial	73	8,569	22,512	5
Industrial	2	3,237	6,092	6
<b>Total Metered Sales to General Customers (461)</b>	<b>793</b>	<b>59,012</b>	<b>192,876</b>	
Private Fire Protection Service (462)	2		1,084	7
Public Fire Protection Service (463)	1		80,955	8
Other Sales to Public Authorities (464)	9	627	1,783	9
Sales to Irrigation Customers (465)	0	0	0	10
Sales for Resale (466)	0	0	0	11
Interdepartmental Sales (467)	0	0	0	12
<b>Total Sales of Water</b>	<b>806</b>	<b>60,389</b>	<b>278,673</b>	

**SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

<b>Customer Name</b> <b>(a)</b>	<b>Point of Delivery</b> <b>(b)</b>	<b>Thousands of Gallons Sold</b> <b>(c)</b>	<b>Revenues</b> <b>(d)</b>
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NONE

**OTHER OPERATING REVENUES (WATER)**

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
<b>Public Fire Protection Service (463):</b>		
Amount billed (usually per rate schedule F-1 or Fd-1)	80,955	1
Wholesale fire protection billed	0	2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)	0	3
<b>Other (specify):</b>		
NONE	0	4
<b>Total Public Fire Protection Service (463)</b>	<b>80,955</b>	
<b>Forfeited Discounts (470):</b>		
Customer late payment charges	1,707	5
<b>Other (specify):</b>		
NONE	0	6
<b>Total Forfeited Discounts (470)</b>	<b>1,707</b>	
<b>Other Water Revenues (474):</b>		
Return on net investment in meters charged to sewer department	2,412	7
<b>Other (specify):</b>		
WATER TESTING FEES	8,395	8
MISCELLANEOUS REPAIRS	1,163	9
<b>Total Other Water Revenues (474)</b>	<b>11,970</b>	
<b>Amortization of Construction Grants (475):</b>		
NONE	0	10
<b>Total Amortization of Construction Grants (475)</b>	<b>0</b>	

**WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
<b>PLANT OPERATION AND MAINTENANCE EXPENSES</b>		
Salaries and Wages (600)	49,873	1
Purchased Water (610)	0	2
Fuel or Power Purchased for Pumping (620)	3,595	3
Chemicals (630)	4,783	4
Supplies and Expenses (640)	4,265	5
Repairs of Water Plant (650)	5,669	6
Transportation Expenses (660)	0	7
<b>Total Plant Operation and Maintenance Expenses</b>	<b>68,185</b>	
<b>GENERAL OPERATING EXPENSES</b>		
Administrative and General Salaries (680)	11,242	8
Office Supplies and Expenses (681)	7,199	9
Outside Services Employed (682)	5,907	10
Insurance Expense (684)	2,600	11
Employees Pensions and Benefits (686)	18,806	12
Regulatory Commission Expenses (688)	916	13
Miscellaneous General Expenses (689)	1,340	14
Uncollectible Accounts (690)	0	15
<b>Total General Operating Expenses</b>	<b>48,010</b>	
<b>Total Operation and Maintenance Expenses</b>	<b>116,195</b>	

**TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.
--

<b>Description of Tax (a)</b>	<b>Method Used to Allocate Between Departments (b)</b>	<b>Amount (c)</b>	
Property Tax Equivalent		79,830	<b>1</b>
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		766	<b>2</b>
<b>Net property tax equivalent</b>		<b>79,064</b>	
Social Security		4,675	<b>3</b>
PSC Remainder Assessment		342	<b>4</b>
Other (specify): NONE			<b>5</b>
<b>Total tax expense</b>		<b>84,081</b>	

**PROPERTY TAX EQUIVALENT (WATER)**

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Walworth				1
<b>SUMMARY OF TAX RATES</b>							2
State tax rate	mills		0.210970				3
County tax rate	mills		5.286485				4
Local tax rate	mills		9.402400				5
School tax rate	mills		14.345572				6
Voc. school tax rate	mills		1.708193				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
<b>Total tax rate</b>	mills		<b>30.953620</b>				10
Less: state credit	mills		1.923468				11
<b>Net tax rate</b>	mills		<b>29.030152</b>				12
<b>PROPERTY TAX EQUIVALENT CALCULATION</b>							13
<b>Local Tax Rate</b>	mills		<b>9.402400</b>				14
<b>Combined School Tax Rate</b>	mills		<b>16.053765</b>				15
<b>Other Tax Rate - Local</b>	mills		<b>0.000000</b>				16
<b>Total Local &amp; School Tax</b>	mills		<b>25.456165</b>				17
<b>Total Tax Rate</b>	mills		<b>30.953620</b>				18
<b>Ratio of Local and School Tax to Total</b>	dec.		<b>0.822397</b>				19
<b>Total tax net of state credit</b>	mills		<b>29.030152</b>				20
<b>Net Local and School Tax Rate</b>	mills		<b>23.874311</b>				21
Utility Plant, Jan. 1	\$	<b>3,519,924</b>	3,519,924				22
Materials & Supplies	\$	<b>8,367</b>	8,367				23
<b>Subtotal</b>	\$	<b>3,528,291</b>	<b>3,528,291</b>				24
Less: Plant Outside Limits	\$	<b>0</b>	0				25
<b>Taxable Assets</b>	\$	<b>3,528,291</b>	<b>3,528,291</b>				26
Assessment Ratio	dec.		0.947700				27
<b>Assessed Value</b>	\$	<b>3,343,761</b>	<b>3,343,761</b>				28
<b>Net Local &amp; School Rate</b>	mills		<b>23.874311</b>				29
<b>Tax Equiv. Computed for Current Year</b>	\$	<b>79,830</b>	<b>79,830</b>				30
Tax Equivalent per 1994 PSC Report	\$	12,444					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32
<b>Tax equiv. for current year (see note 6)</b>	\$	<b>79,830</b>					34

**WATER UTILITY PLANT IN SERVICE**

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>INTANGIBLE PLANT</b>			
Organization (301)	0	0	1
Franchises and Consents (302)	0	0	2
Miscellaneous Intangible Plant (303)	0	0	3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)	250	0	4
Structures and Improvements (311)	0	0	5
Collecting and Impounding Reservoirs (312)	0	0	6
Lake, River and Other Intakes (313)	0	0	7
Wells and Springs (314)	34,699	0	8
Infiltration Galleries and Tunnels (315)	0	0	9
Supply Mains (316)	2,641	0	10
Other Water Source Plant (317)	0	0	11
<b>Total Source of Supply Plant</b>	<b>37,590</b>	<b>0</b>	
<b>PUMPING PLANT</b>			
Land and Land Rights (320)	0	0	12
Structures and Improvements (321)	0	0	13
Boiler Plant Equipment (322)	0	0	14
Other Power Production Equipment (323)	1,560	0	15
Steam Pumping Equipment (324)	0	0	16
Electric Pumping Equipment (325)	44,589	0	17
Diesel Pumping Equipment (326)	0	0	18
Hydraulic Pumping Equipment (327)	0	0	19
Other Pumping Equipment (328)	0	0	20
<b>Total Pumping Plant</b>	<b>46,149</b>	<b>0</b>	
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)	0	0	21
Structures and Improvements (331)	29,525	0	22
Water Treatment Equipment (332)	44,301	1,349	23
<b>Total Water Treatment Plant</b>	<b>73,826</b>	<b>1,349</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)	0	0	24
Structures and Improvements (341)	0	0	25



**WATER UTILITY PLANT IN SERVICE (cont.)**

<b>Accounts (d)</b>	<b>Retirements During Year (e)</b>	<b>Adjustments Increase or (Decrease) (f)</b>	<b>Balance End of Year (g)</b>	
<b>INTANGIBLE PLANT</b>				
Organization (301)	0	0	0	1
Franchises and Consents (302)	0	0	0	2
Miscellaneous Intangible Plant (303)	0	0	0	3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>				
Land and Land Rights (310)	0	0	250	4
Structures and Improvements (311)	0	0	0	5
Collecting and Impounding Reservoirs (312)	0	0	0	6
Lake, River and Other Intakes (313)	0	0	0	7
Wells and Springs (314)	0	0	34,699	8
Infiltration Galleries and Tunnels (315)	0	0	0	9
Supply Mains (316)	0	0	2,641	10
Other Water Source Plant (317)	0	0	0	11
<b>Total Source of Supply Plant</b>	<b>0</b>	<b>0</b>	<b>37,590</b>	
<b>PUMPING PLANT</b>				
Land and Land Rights (320)	0	0	0	12
Structures and Improvements (321)	0	0	0	13
Boiler Plant Equipment (322)	0	0	0	14
Other Power Production Equipment (323)	0	0	1,560	15
Steam Pumping Equipment (324)	0	0	0	16
Electric Pumping Equipment (325)	0	0	44,589	17
Diesel Pumping Equipment (326)	0	0	0	18
Hydraulic Pumping Equipment (327)	0	0	0	19
Other Pumping Equipment (328)	0	0	0	20
<b>Total Pumping Plant</b>	<b>0</b>	<b>0</b>	<b>46,149</b>	
<b>WATER TREATMENT PLANT</b>				
Land and Land Rights (330)	0	0	0	21
Structures and Improvements (331)	0	0	29,525	22
Water Treatment Equipment (332)	0	0	45,650	23
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	<b>75,175</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>				
Land and Land Rights (340)	0	0	0	24
Structures and Improvements (341)	0	0	0	25

**WATER UTILITY PLANT IN SERVICE**

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)	941,078	0	<b>26</b>
Transmission and Distribution Mains (343)	1,786,631	0	<b>27</b>
Fire Mains (344)	50,400	0	<b>28</b>
Services (345)	270,134	0	<b>29</b>
Meters (346)	64,156	11,709	<b>30</b>
Hydrants (348)	238,081	0	<b>31</b>
Other Transmission and Distribution Plant (349)	0	0	<b>32</b>
<b>Total Transmission and Distribution Plant</b>	<b>3,350,480</b>	<b>11,709</b>	
<b>GENERAL PLANT</b>			
Land and Land Rights (370)	0	0	<b>33</b>
Structures and Improvements (371)	0	0	<b>34</b>
Office Furniture and Equipment (372)	337	0	<b>35</b>
Computer Equipment (372.1)	3,960	0	<b>36</b>
Transportation Equipment (373)	2,436	0	<b>37</b>
Other General Equipment (379)	5,146	726	<b>38</b>
Other Tangible Property (390)	0	0	<b>39</b>
<b>Total General Plant</b>	<b>11,879</b>	<b>726</b>	
<b>Total utility plant in service directly assignable</b>	<b>3,519,924</b>	<b>13,784</b>	
Common Utility Plant Allocated to Water Department	0	0	<b>40</b>
<b>Total utility plant in service</b>	<b>3,519,924</b>	<b>13,784</b>	

**WATER UTILITY PLANT IN SERVICE (cont.)**

<b>Accounts (d)</b>	<b>Retirements During Year (e)</b>	<b>Adjustments Increase or (Decrease) (f)</b>	<b>Balance End of Year (g)</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>				
Distribution Reservoirs and Standpipes (342)	0	0	941,078	26
Transmission and Distribution Mains (343)	0	0	1,786,631	27
Fire Mains (344)	0	0	50,400	28
Services (345)	0	0	270,134	29
Meters (346)	1,920	0	73,945	30
Hydrants (348)	0	0	238,081	31
Other Transmission and Distribution Plant (349)	0	0	0	32
<b>Total Transmission and Distribution Plant</b>	<b>1,920</b>	<b>0</b>	<b>3,360,269</b>	
<b>GENERAL PLANT</b>				
Land and Land Rights (370)	0	0	0	33
Structures and Improvements (371)	0	0	0	34
Office Furniture and Equipment (372)	0	0	337	35
Computer Equipment (372.1)	0	0	3,960	36
Transportation Equipment (373)	0	0	2,436	37
Other General Equipment (379)	0	0	5,872	38
Other Tangible Property (390)	0	0	0	39
<b>Total General Plant</b>	<b>0</b>	<b>0</b>	<b>12,605</b>	
<b>Total utility plant in service directly assignable</b>	<b>1,920</b>	<b>0</b>	<b>3,531,788</b>	
Common Utility Plant Allocated to Water Department	0	0	0	40
<b>Total utility plant in service</b>	<b>1,920</b>	<b>0</b>	<b>3,531,788</b>	

**SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS**

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January	0	0	9,811	<b>9,811</b>	1
February	0	0	9,263	<b>9,263</b>	2
March	0	0	9,336	<b>9,336</b>	3
April	0	0	8,138	<b>8,138</b>	4
May	0	0	8,786	<b>8,786</b>	5
June	0	0	10,387	<b>10,387</b>	6
July	0	0	11,566	<b>11,566</b>	7
August	0	0	9,696	<b>9,696</b>	8
September	0	0	8,473	<b>8,473</b>	9
October	0	0	9,110	<b>9,110</b>	10
November	0	0	8,622	<b>8,622</b>	11
December	0	0	8,750	<b>8,750</b>	12
<b>Total annual pumpage</b>	<b>0</b>	<b>0</b>	<b>111,938</b>	<b>111,938</b>	
Less: Water sold				60,389	13
Volume pumped but not sold				<b>51,549</b>	14
Volume sold as a percent of volume pumped				<b>54%</b>	15
Volume used for water production, water quality and system maintenance				2,572	16
Volume related to equipment/system malfunction				500	17
Non-utility volume NOT included in water sales				750	18
Total volume not sold but accounted for				<b>3,822</b>	19
Volume pumped but unaccounted for				<b>47,727</b>	20
Percent of water lost				<b>43%</b>	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
The utility is investigating the amount of water lost due to some large water main breaks and general main flushing in 2001.					
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				512	23
Date of maximum: 3/2/2001					24
Cause of maximum:					25
2 major fires in the village on the same day					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				131	26
Date of minimum: 12/31/2001					27
Total KWH used for pumping for the year				239,820	28
If water is purchased: Vendor Name: NONE					29
Point of Delivery: NONE					30

**SOURCES OF WATER SUPPLY - GROUND WATERS**

<b>Location (a)</b>	<b>Identification Number (b)</b>	<b>Depth in feet (c)</b>	<b>Well Diameter in inches (d)</b>	<b>Yield Per Day in gallons (e)</b>	<b>Currently In Service? (f)</b>	
521 FIRST STREET	BH182	1,085	16	432,000	Yes	<b>1</b>
521 FIRST STREET	BH183	85	16	432,000	Yes	<b>2</b>

**SOURCES OF WATER SUPPLY - SURFACE WATERS**

<b>Location (a)</b>	<b>Intakes</b>			
	<b>Identification Number (b)</b>	<b>Distance From Shore in feet (c)</b>	<b>Depth Below Surface in feet (d)</b>	<b>Diameter in inches (e)</b>
NONE				

1

**PUMPING & POWER EQUIPMENT**

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

<b>Particulars (a)</b>	<b>Unit A (b)</b>	<b>Unit B (c)</b>	<b>Unit C (d)</b>	
Identification	B1	B3	WELL #1	<b>1</b>
Location	521 FIRST STREET	521 FIRST STREET	521 FIRST STREET	<b>2</b>
Purpose	B	B	P	<b>3</b>
Destination	D	D	R	<b>4</b>
Pump Manufacturer	CRANE DEMING	CRANE DEMING	GRUNDFUS	<b>5</b>
Year Installed	1997	1998	1985	<b>6</b>
Type	CENTRIFUGAL	CENTRIFUGAL	SUBMERSIBLE	<b>7</b>
Actual Capacity (gpm)	300	300	300	<b>8</b>
Pump Motor or Standby Engine Mfr	US ELECTRIC	US ELECTRIC	GRUNDFUS	<b>9</b>
Year Installed	1997	1998	1985	<b>10</b>
Type	ELECTRIC	ELECTRIC	ELECTRIC	<b>11</b>
Horsepower	30	30	85	<b>12</b>

<b>Particulars (a)</b>	<b>Unit D (b)</b>	<b>Unit E (c)</b>	<b>Unit F (d)</b>	
Identification	WELL #2			<b>14</b>
Location	521 FIRST STREET			<b>15</b>
Purpose	P			<b>16</b>
Destination	R			<b>17</b>
Pump Manufacturer	GRUNDFUS			<b>18</b>
Year Installed	1980			<b>19</b>
Type	SUBMERSIBLE			<b>20</b>
Actual Capacity (gpm)	300			<b>21</b>
Pump Motor or Standby Engine Mfr	GRUNDFUS			<b>22</b>
Year Installed	1980			<b>23</b>
Type	ELECTRIC			<b>24</b>
Horsepower	25			<b>25</b>

**RESERVOIRS, STANDPIPES & WATER TREATMENT**

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

<b>Particulars (a)</b>	<b>Unit A (b)</b>	<b>Unit B (c)</b>	<b>Unit C (d)</b>	
Identification number or name	RESERVOIR #1	TOWER #1	TOWER #2	<b>1</b>
<b>RESERVOIRS, STANDPIPES OR ELEVATED TANKS</b>				<b>2</b>
				<b>3</b>
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R	ET	ET	<b>4</b>
Year constructed	1927	1927	1997	<b>5</b>
				<b>6</b>
Primary material (earthen, steel, concrete, other)	CONCRETE	STEEL	STEEL	<b>7</b>
				<b>8</b>
Elevation difference in feet (See Headnote 3.)	12	135	166	<b>9</b>
				<b>10</b>
Total capacity in gallons (actual)	110,000	50,000	500,000	<b>11</b>
				<b>12</b>
<b>WATER TREATMENT PLANT</b>				<b>13</b>
Disinfection, type of equipment (gas, liquid, powder, other)	GAS			<b>14</b>
				<b>15</b>
Points of application (wellhouse, central facilities, booster station, other)	CENTRAL FACILITIES			<b>16</b>
				<b>17</b>
Filters, type (gravity, pressure, other, none)	PRESSURE			<b>18</b>
				<b>19</b>
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	432.0000			<b>20</b>
				<b>21</b>
Is a corrosion control chemical used (yes, no)?	Y			<b>22</b>
				<b>23</b>
Is water fluoridated (yes, no)?	Y			<b>24</b>
				<b>25</b>



**WATER MAINS**

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

			Number of Feet					
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	4.000	12,115	0	0	0	12,115	1
M	D	6.000	11,879	0	0	0	11,879	2
P	D	6.000	896	0	0	0	896	3
M	D	8.000	3,048	0	0	0	3,048	4
P	D	8.000	15,304	0	0	0	15,304	5
P	T	12.000	14,678	0	0	0	14,678	6
P	T	16.000	4,181	0	0	0	4,181	7
Total Within Municipality			62,101	0	0	0	62,101	
Total Utility			62,101	0	0	0	62,101	

**WATER SERVICES**

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
L	0.750	264	0	0	0	264	0	1
M	0.750	150	0	0	0	150	0	2
M	1.000	247	0	0	0	247	0	3
M	1.500	4	0	0	0	4	0	4
M	2.000	3	0	0	0	3	0	5
M	3.000	1	0	0	0	1	0	6
M	4.000	1	0	0	0	1	0	7
M	8.000	1	0	0	0	1	0	8
<b>Total Utility</b>		<b>671</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>671</b>	<b>0</b>	

**METERS**

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters**

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	550	106	0	0	656	54	1
0.750	235	0	64	0	171	18	2
1.000	22	0	0	0	22	0	3
1.500	4	0	0	0	4	0	4
2.000	3	0	0	0	3	0	5
3.000	1	0	0	0	1	0	6
<b>Total:</b>	<b>815</b>	<b>106</b>	<b>64</b>	<b>0</b>	<b>857</b>	<b>72</b>	

**Classification of All Meters at End of Year by Customers**

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	589	48	1	0	0	18	656	1
0.750	137	5	0	7	1	21	171	2
1.000	0	17	1	3	0	1	22	3
1.500	0	4	0	0	0	0	4	4
2.000	0	1	0	0	1	1	3	5
3.000	0	1	0	0	0	0	1	6
<b>Total:</b>	<b>726</b>	<b>76</b>	<b>2</b>	<b>10</b>	<b>2</b>	<b>41</b>	<b>857</b>	

**HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
<b>Fire Hydrants</b>						
Outside of Municipality	5	0	0	0	5	1
Within Municipality	134	0	0	0	134	2
<b>Total Fire Hydrants</b>	<b>139</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>139</b>	
<b>Flushing Hydrants</b>						
	7	0	0	0	7	3
<b>Total Flushing Hydrants</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	

**NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year**

Number of hydrants operated during year:	179
Number of distribution system valves end of year:	53
Number of distribution valves operated during year:	10

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## WATER OPERATING SECTION FOOTNOTES

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### Water Operating Revenues - Sales of Water (Page W-02)

Per Pat Romanesko to Amanda Newman, the following adjustment should be made:

Change line 4 Col. b from 730 to 718.

Change line 5 Col. b from 65 to 73.

Change line 6 Col. b from 4 to 2.

Change line 9 Col. b from 7 to 9.

PJL on 5/1/02.

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### Water Operation & Maintenance Expenses (Page W-05)

Supplies and Expense (640)    Several miscellaneous items purchased during 2001.

Repairs of Water Plant (650)    Repairs to well #2 and more water main breaks in 2001.

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